



PESG
Stable Dependable Reliable

TIME SHEET

6307 84th St SE
 Caledonia, MI 49316
 Phone: 866-782-7277
 Fax: 616-891-9009

Employee Name: _____ Title: _____
 Employee Number: _____ Status: _____
 Department: _____ Supervisor: _____

Date	Start Time	End Time	Regular Hrs.	Overtime Hrs.	Total Hrs.
WEEK ONE TOTALS:					

Date	Start Time	End Time	Regular Hrs.	Overtime Hrs.	Total Hrs.
WEEK TWO TOTALS:					

Employee Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____